NORTH DAKOTA housing FINANCE AGENCY

AUTOMATIC PAYMENT PLAN

HOMEOWNERSHIP DIVISION
SFN 53584 (03/26)

You may authorize regularly scheduled payments to be made from your bank account.

Once we verify your account information with your bank, we will send you a notice specifying when the automatic payments will begin.

We will withdraw funds from your account on the day you specify from the 1st to the 15th of each month. Proof of payment will appear on your bank statement.

The authority you give North Dakota Housing Finance Agency (NDHFA) to charge your account will remain in effect until you notify the agency in writing to terminate the authorization.

If you would like to make additional principal or escrow payments, you must notify NDHFA in writing of the additional amount(s) you wish to apply. Those funds will be taken out of your account at the same time as your regular payment.

Please allow 7-10 days to process your request. You will have to continue making your payment by check or another method until NDHFA notifies you that the automatic payments will start.

Important Note to Borrowers

- This service is only available for borrowers making current payments.
- If sufficient funds are not available when NDHFA withdraws funds from your account, you will be notified accordingly and will have to make your payment by another method. You may also be subject to NSF and late fees.
- You must notify NDHFA, in writing, five days before the end of the month to stop automatic withdrawal.

For more information, please contact NDHFA directly at 800-292-8621, 701-328-8080, or 711 (TTY).

To take advantage of this service, detach and mail bottom portion to:

North Dakota Housing Finance Agency, PO Box 1535, Bismarck, ND 58502-1535

AUTHORIZATION FOR AUTOMATIC PAYMENT

I hereby authorize NDHFA to initiate entries to my checking/savings account. This authority will remain in effect until I notify NDHFA, in writing, to cancel it in such time as to afford NDHFA a reasonable opportunity to act on it. ***Please include a voided check blank or deposit slip for the account from which you wish to have your payment drawn.**

Name	Loan Number	
Day of the Month to Draw Payments (1st-15th)	Start Date	
Routing Number (9 digits on the bottom, far left)	Account Number*	Account Type ☐ Checking ☐ Savings
Extra to Principal (optional)	Extra to Escrow (optional)	
Signature		Date

North Dakota Housing Finance Agency • 2624 Vermont Ave • PO Box 1535 • Bismarck, ND 58502-1535
Ph: 701/328-8080 • Fax: 701/328-8090 • Toll Free 800/292-8621 • 711 (TTY)